



OFFICE OF THE PRINCIPAL,
GOVERNMENT POLYTECHNIC, KORAPUT
AT-RONDAPALLI POST-AMBAGUDA DIST-KORAPUT, ODISHA, PIN-764055
Ph. No. 06854-246777, E-Mail-principalgpkoraput@gmail.com

No 1799 /Date 18/11/24 /

It is hereby informed to all eligible students of the Institution that Exam Registration/Form Fill-up for 1st/3rd/5th Semester (Both Regular & Ex Regular) for Winter-2024 Examination will be held from 19/11/2024 to 24/11/2024.

Hence all eligible students of the Institute are advised to collect the forms from their respective departments, fill it and submit the form to their Department Heads for verification. After verification, students are advised to deposit the fee to **Sri Chittaranjan Mahana, Jr Librarian** as per the following arrangement.

Branch	Fee to be collected	Person to contact for online payment	Mobile Number of Contact person	Place of deposit of Exam Form fill-up fee	Time duration for Form fill-up
CIVIL	1 st , 3 rd , 5 th (Reg. & Ex)/6th(Ex)	600/-	Sri Chittaranjan Mahana, Jr Librarian	Library Reading Room	10:30 AM to 4 PM
ELECT.	1 st , 3 rd , 5 th (Reg. & Ex)/6th(Ex)	600/-			
MECH.	1 st , 3 rd , 5 th (Reg. & Ex)/6th(Ex)	600/-			

N.B:

1. Student must deposit the form duly filled and signed by HOD along with Payment Receipt to Sri Chittaranjan Mahana, Jr Librarian for completion of Exam Form Fill-up for Winter-2024 Examination.
2. Regular students must submit an undertaking to the effect that they will be eligible to appear Winter-24 Examination only if they meet the percentage of attendance criteria laid down by SCTEVT Odisha.

Principal 18/11/24
Government Polytechnic Koraput

Memo No 1800 /Date 18/11/24 /

Copy to Institute/Hostel Notice Board (Both Boys/Girls) for information of students.

Principal 18/11/24
Government Polytechnic Koraput

Memo No 1801 /Date 18/11/24 /

Copy to all HODs for information and necessary action. HODs' are requested to monitor the process of Exam Form Fill-up for its smooth completion. Sri C R Mahana, Jr Librarian is requested to submit the filled forms along with the receipts at the end of each day in the Exam section for its updation in Vidyarthi Portal.

Principal 18/11/24
Government Polytechnic Koraput

Memo No 1802 /Date 18/11/24 /

Copy to Accounts Section for information and necessary action.

Principal 18/11/24
Government Polytechnic Koraput

O/e